# Key Features of OSSI:SOLAR

- Ability to search and apply for many NASA internship/fellowship/scholarship opportunities in one system
- A single internship or fellowship application places you in the applicant pool for consideration by mentors for NASA internships or fellowships
- Assistance with application process and in understanding desired skills
- Standard application and selection processes across NASA
- Standard NASA schedule for applying to spring, summer and fall sessions
- Recruitment expanded to include all types of institutions across the country
- Career and leadership opportunity workshops available
- Select up to 15 specific opportunities of interest per session
- More efficiency in NASA processes to expedite the offers
- More efficient on-boarding processes once offer is accepted
- Ability to re-apply for future sessions by updating existing application from previous session

# **Key Dates**

To view the OSSI:SOLAR spring, summer, fall, and year-long application session dates, go to *http://intern.nasa.gov* and select the "U.S. Citizen Student Login" button for SOLAR

"The new system looks great! It has been needed for a long time and the new design has a lot of functionality!"

-NASA Student Intern after seeing an OSSI:SOLAR System demonstration

Internship, Fellowship, and Scholarship Programs Available in OSSI:SOLAR as of November 1, 2010

NASA is using a phased approach for the internship, fellowship and scholarship opportunities to be available through OSSI:SOLAR. As of November 1, 2010, all NASA Centers will be using OSSI:SOLAR to select students for a specific set of undergraduate and graduate programs. It is very important for students to note that during the phased implementation, there may be additional opportunities available at the Centers that have not been included in OSSI:SOLAR, Please contact NASA Center Education Offices (http://www.nasa. gov/offices/education/contacts/highed.html) if you would like to find out more about their Center-specific opportunities that are not yet available through OSSI:SOLAR.

Sponsored by NASA Education's One Stop Shopping Initiative (OSSI) March 2011 Revision National Aeronautics and Space Administration



# **One Stop Shopping Initiative (OSSI)**

Student On-Line Application for Recruiting Interns, Fellows, and Scholars (SOLAR) System



An Innovative Solution to Support the STEM Workforce of Tomorrow

For undergraduate and graduate students

www.nasa.gov

# **Overview**

As part of the One Stop Shopping Initiative (OSSI) for NASA Internship, Fellowship and Scholarship Opportunities, NASA has deployed a single, Agency system for the recruitment, application, selection and career development of undergraduate and graduate students in science, technology, engineering and mathematic disciplines. Students access information about internship and fellowship opportunities across NASA to engage in research, aerospace education and space exploration. A student completes a single internship and/or fellowship application to express interest in up to 15 specific opportunities for each summer, fall, spring or year-long session. The Student On-Line Application for Recruiting Interns, Fellows, and Scholars (OSSI:SOLAR) became available on November 1, 2010. To access OSSI:SOLAR or to obtain additional information, go to http://intern.nasa.gov



"Many students didn't know where to go or how to apply in the past – this system will help solve that issue!"

-NASA Student Intern after seeing an OSSI:SOLAR System demonstration

# **Student Functionality**

# Step 1: Register

- Create a new OSSI:SOLAR account by providing your e-mail and password
- Provide or update basic information such as name, addresses, college/university, major, degree being pursued, and planned graduation date

#### **Step 2: Create an Interest Profile**

- · Specify your areas of interest for an internship or fellowship
- Specify how frequently you would like to receive e-mails for new opportunity announcements that match your interest

### Step 3: Complete an application

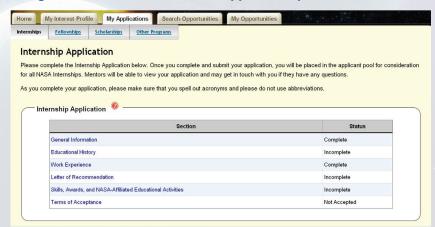
- Complete an internship, fellowship or scholarship application
- Each type of application places you in the applicant pool for consideration for all NASA internships and fellowships

### Step 4: Search opportunities and select opportunities of interest

In addition to being placed in the applicant pool, you can submit your interest in up to 15 opportunities of your choice for which you would like to be considered:

- Search for internship or fellowship opportunities that match your interest
- Save opportunities of interest for future viewing
- Prior to the application period ending, submit your interest in up to 15 opportunities

Mentors will receive your application and may get in touch with you if they have any questions. Students will not begin to receive offers until the application period ends for the session.



Sample Internship Application Page in the OSSI:SOLAR System